



EVANTAGE SOLUTIONS SDN BHD

Computerized Maintenance Management System (CMMS)

USER MANUAL
(Return All Transaction)

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DOCUMENT CONTROL

Document No : CMMS/RT/RETURN/RT03
Document Name : Return All Transaction
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DOCUMENT REVISION HISTORY

Revision No	Revision Date	By	Description of Changes
1.0	20/06/2024	Najmi	First Version of User Manual – Return All Transaction

Scenario

The technician wants to return back all the unused item that were taken from the store. In this syllabus, we will guide on how to return in CMMS Web Core.

1. Return All Transaction

What it's for

To return the inventory that has been issued out.

Return all item

1.1 On the left of the system, click on **Spare Parts > Return to Store**.

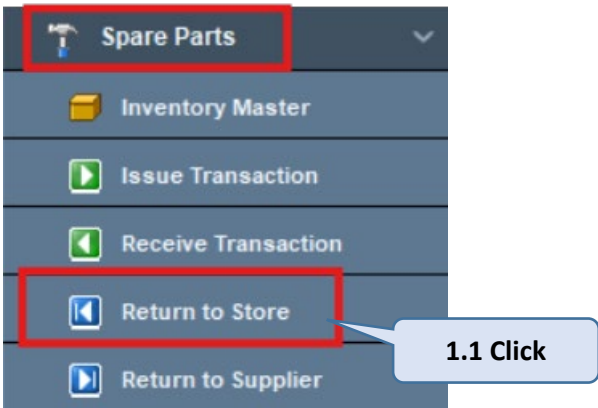


Figure 1.1

1.2 Fill in the field:

Field	Value	Have Master File?
Material Request No	: <MR No>	YES

(Note: Master file are control by System Admin).

1.3 The MR has multiple items and the technician decide to return all of the item.

1.4 Click on **Return All** button to return all the item.

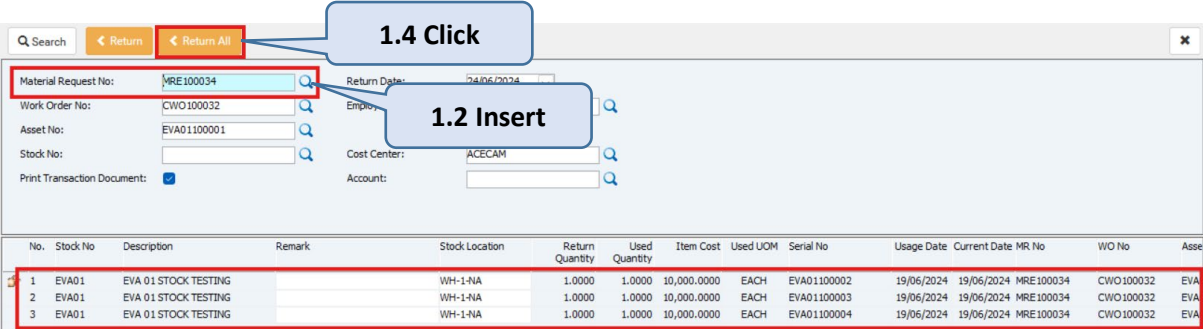


Figure 1.2

- 1.5 A prompt message will popup indicate if you want to return all the item(s). Click **Yes** to continue.

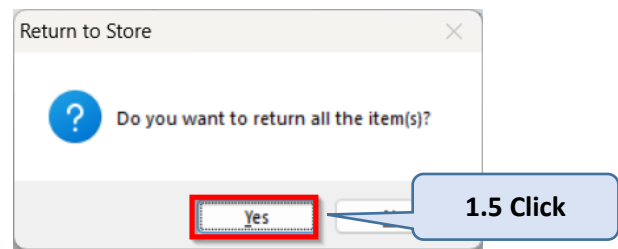


Figure 1.3

- 1.6 The return transaction no will be generated. Click **OK** to continue

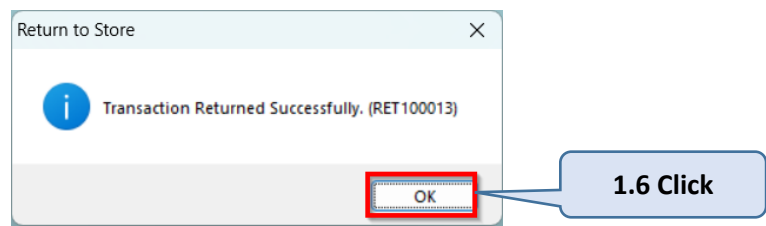


Figure 1.4

- 1.7 A prompt message indicate that no MR line item found for return will appear when there is no more item to be return for the particular MR. Click **OK** to continue.

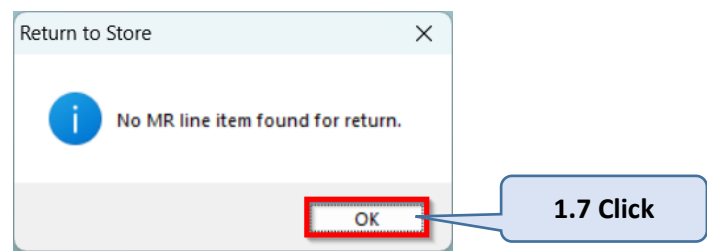


Figure 1.5

- 1.8 The Return to Store note will be generated.

PrintPrinter SetupRetrieveEditDefaultZoom InZoom Out

DEMO-CPI (KL) Sdn Bhd

Return To Store Note

Page 1 of 1
Date: 24/06/2024 15:02:44

Requisition No: MRE100034

Work Order No: CWO100032

Requestor Name:

Return Doc No: RET100014

Return Date: 24/06/2024

Return Time: 00:00:00

Cost Center: ACECAM

Department: ACECAM

Finance Code: ACCOUNT

Item No	Stock Number	Description	Stock Location	UOM	On Hand Qty	Item Cost	Return Qty	On Hand Balance	Total Cost	Remarks
1	EVA01	EVA 01 STOCK TESTING	WH-1-NA	EACH		10,000.00	1.0000		10,000.00	
1	EVA01	EVA 01 STOCK TESTING	WH-1-NA	EACH		10,000.00	1.0000		10,000.00	
1	EVA01	EVA 01 STOCK TESTING	WH-1-NA	EACH		10,000.00	1.0000		10,000.00	
RINGGIT MALAYSIA: Thirty Thousand Only									Total:	MYR 30000

Figure 1.6